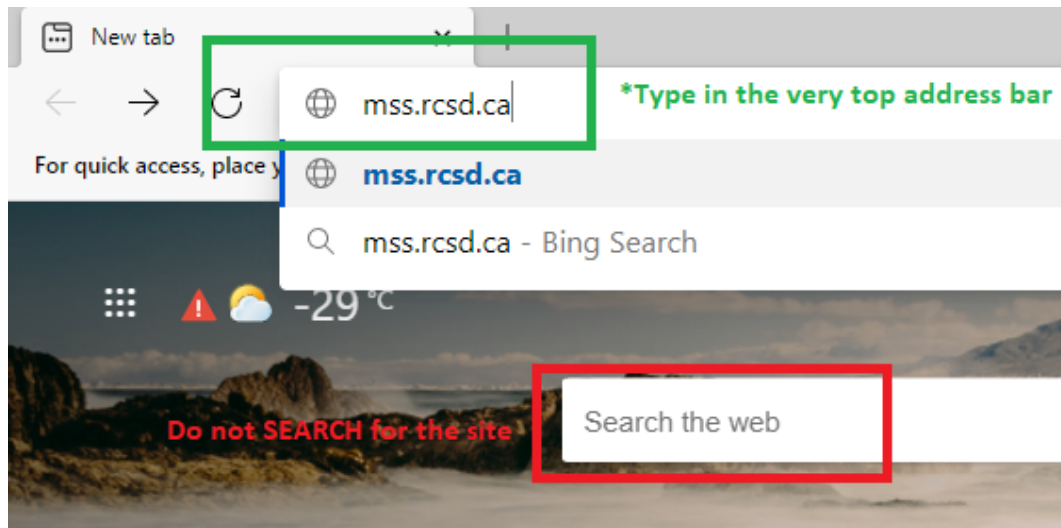# How to login to MSS/Aspen as a parent

Modified on: Mon, Mar 14, 2022 at 8:33 AM

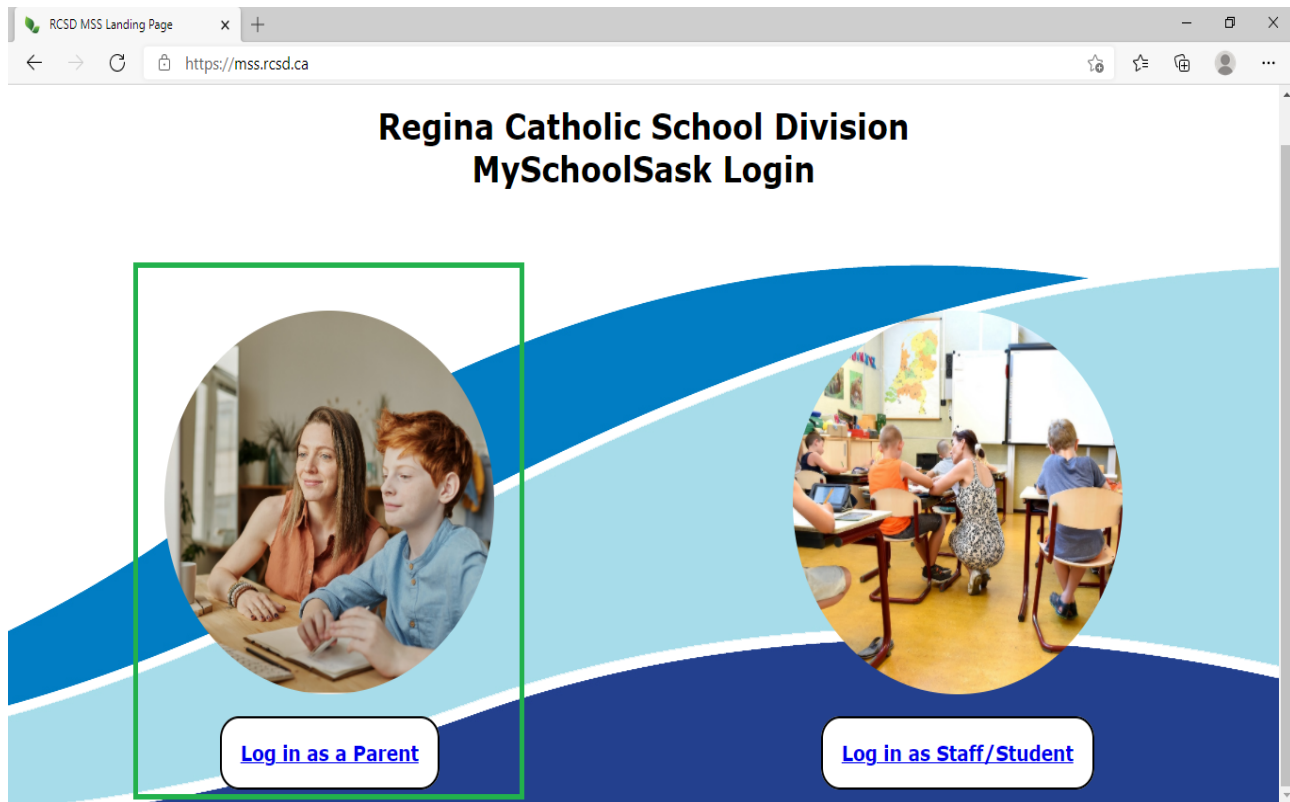Resolution

Step 1

Head to mss.rcsd.ca.

(https://attachment.freshservice.com/inline/attachment?
token=eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJpZCI6ODAzMDY3MDk5MSwiZG9tYWluIjoicmVuaW5uW5hY2F0a
G9saWMuZnJlc2hzZXJ2aWNlLmNvbSIsInR5cGUiOjF9.P4LVgQQOyjXvj59yKzy-MrXx7M-61oUx6300iLVJ-rs)

As the picture says, make sure you are TYPING mss.rcsd.ca in the top bar and NOT searching for it on Google or Bing.

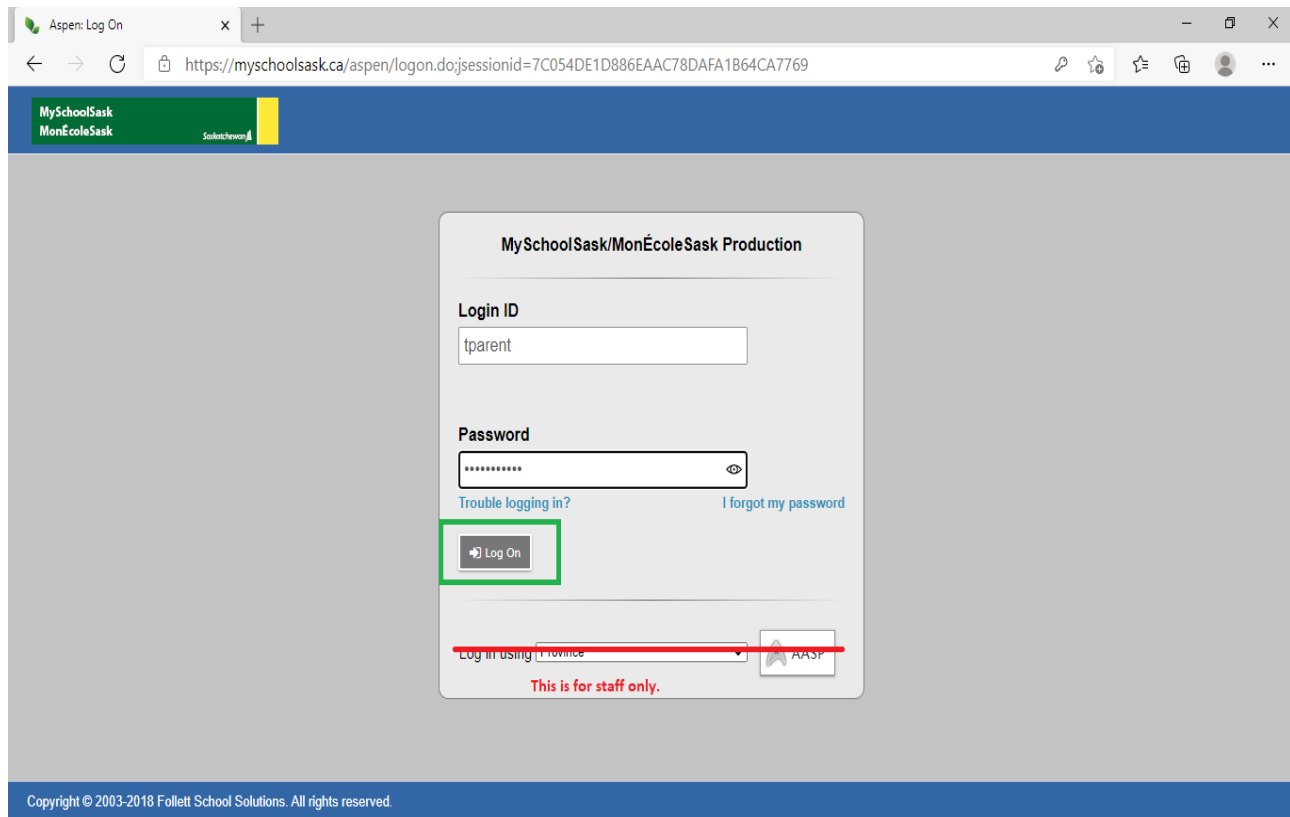### Step 2

Click on Log in as a Parent.

**Regina Catholic School Division
MySchoolSask Login**

Log in as a Parent

Log in as Staff/Student

(https://attachment.freshservice.com/inline/attachment?
token=eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJpZCI6ODAzMDY3MDk5MiwiZG9tYWluIjoicmVnaW5hY2F0aG
9saWMuZnJlc2hzZXJ2aWNlLmNvbSIsInR5cGUiOjF9.eZETSdBvNh55rU0sa1ohG7mbZircUf5FO6yetJMYPrc)

Step 3

Enter your username and password as given by your school's office manager.
Your username will have your first initial then your last name (sometimes with a number at the end).

(**https://attachment.freshservice.com/inline/attachment?**
token=eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJpZCI6ODAzMDY3MDk5MywiZG9tYWluIjoicmVuaWY0a
G9saWMuZnJlc2hzZXJ2aWNlLmNvbSIsInR5cGUiOjF9.uHx4Zv5ZVO-GkfmQ3yw_S1pRMRFevEhlt877Mb7pVcQ).

It is important to note that the bottom section is for staff only. Just click on Log On.

Step 4

If your account is locked or you have forgotten your password, please contact your school's OM for
assistance.

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